



Advancing the use of Information Technology amongst women

# NIWIIT ELECTORAL GUIDELINE 2024

Dear Colleague,

## ELECTION INTO THE VACANT OFFICES

On behalf of the 2024 NIWIIT Electoral Committee, I write to inform, that election into ELECTIVE POSITIONS AS STIPULATED IN THE ATTACHED **ELECTORAL GUIDELINE** will be conducted during the NIWIIT 2024 **Annual General Meeting** of registered members that is coming up on **27<sup>th</sup> of June, 2024**.

Nominations are hereby invited from interested candidates who must satisfy the following criteria:

### a) President:

- Must be a Member of NCS, for at least 5 years
- Must have been a professional member of NIWIIT for at least 4 years.
- Must have a degree in Computer Science or in any related fields
- Must be financially up to date with NCS and NIWIIT.
- Must have attended NCS National Annual Conference/AGM at least twice in the last three years.
- Must have attended NIWIIT National Conference & AGM at least twice in the past three years.
- Must have attended NCS and NIWIIT's Chapter's Event at least twice in the last three years.
- Must have held an elective/appointed post for at least two terms at NIWIIT National/Chapter's level

### b) Vice President:

- Must be at least a Member of NCS, for at least 4 years
- Must be at least a professional member of NIWIIT for at least 3 years
- Must have a degree in Computer Science or in any related fields
- Must be financially up to date with NIWIIT and NCS.
- Must have attended NIWIIT National Annual Conference/AGM at least twice in the last three years.
- Must have attended NIWIIT Chapter's Event at least twice in the last three years.
- Must have held an elective/appointed post for at least one term at NIWIIT National/Chapter's level

**c) Secretary:**

- Must be at least a Member of NCS for at least 3 years
- Must be a professional member of NIWIIT for at least 3 years
- Must have a degree in Computer Science or in any related fields
- Must be financially up to date with NCS and NIWIIT
- Must have attended NCS and NIWIIT National Annual Conference/AGM at least twice in the last three years.
- Must have attended NIWIIT Chapter's Event at least twice in the last three years.
- Must have held an elective/appointed post for at least two terms at NIWIIT's National/Chapter's level

**ci) Assistant Secretary:**

- Must be a member of NCS for at least 2 year
- Must be a member of NIWIIT for at least 2 years
- Must have a degree in Computer Science or in any related fields
- Must be financially up to date with NIWIIT
- Must have attended NIWIIT National Annual Conference/AGM at least twice in the last three years.
- Must have attended Chapter's Event at least once in the last three years.
- Must have held an elective/appointed post for at least one term at NIWIIT's Chapter's level

**cii) Treasurer:**

- Must be a member of NCS, for at least 3 years.
- Must be a professional member of NIWIIT for at least 3 years
- Must have a degree in Computer Science or in any related fields
- Must be financially paid-up member of NCS and NIWIIT.
- Must have attended NCS and NIWIIT National Annual Conference/AGM at least twice in the last three years.
- Must have attended NIWIIT's Chapter's Event at least twice in the last three years.
- Must have held an elective/appointed post for at least two terms at NIWIIT's National/Chapter's level

**f) Public Relations Officer:**

- Must be a member of NCS, for at least 3 years.
- Must be a professional member of NIWIIT for at least 3 years
- Must have a degree in Computer Science or in any related fields
- Must be financially paid-up member of NCS and NIWIIT.
- Must have attended NCS and NIWIIT National Annual Conference/AGM at least twice in the last three years.
- Must have attended NIWIIT Chapter's Event at least twice in the last three years.
- Must have held an elective/appointed post for at least two terms at NIWIIT's National/Chapter's level

**g) Financial Secretary**

- Must be a member of NIWIIT for at least 3 years
- Must be a professional member of NIWIIT for at least 3 years
- Must have a degree in Computer Science or in any related fields
- Must be financially paid-up member with NCS and NIWIIT
- Must have attended NCS and NIWIIT National Annual Conference/AGM at least twice in the last three years.
- Must have attended NIWIIT Chapter's Event at least twice in the last three years.
- Must have held an elective/appointed post for at least two terms at NIWIIT National/Chapter's level

#### **h) Assistant Financial Secretary**

- Must be a member of NIWIIT for at least 2 years
- Must be financially up to date with NIWIIT
- Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.
- Must have attended Chapter's Event at least once in the last three years.
- Must have held an elective/appointed post for at least one term at NIWIIT Chapter's level

#### **i) National Welfare Officer**

- Must be a member of NCS for at least 3 years
- Must be a member of NIWIIT for at least 3 years
- Must have a degree in Computer Science or in any related fields
- Must be financially up to date with NCS and NIWIIT.
- Must have attended NCS and NIWIIT National Annual Conference/AGM at least twice in the last three years.
- Must have attended Chapter's Event at least once in the last three years.

#### **j) Special Duties Officer I**

- Must be a member of NCS for at least 2 years
- Must be a member of NIWIIT for at least 3 years
- Must be financially up to date with NCS and NIWIIT.
- Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.
- Must have attended Chapter's Event at least once in the last three years.

#### **k) Special Duties Officer II**

- Must be a female member of NACOSS executive.
- Must be a student member of NIWIIT for at least 2 years
- Must be financially up to date with NIWIIT.
- Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.

**Mrs Dele Bayo-Osibo**

***President***

2<sup>nd</sup> May, 2024.