

Dear Professional Colleague,

ELECTION INTO THE VACANT OFFICES

On behalf of the 2018 NIWIIT Electoral Committee, I write to inform you that election for the posts of ELECTIVE POSITIONS AS SSTIPULATED IN THE ATTACHED will be conducted during the NIWIIT 2018 **Annual General Meeting** of registered members that is coming up on **10th of MAY, 2018**. Nominations are hereby invited from interested candidates who must satisfy the following criteria:

a) President:

- ❖ Must be at least a Full Member of NCS for at least 5years
- ❖ Must have been a professional member of NIWIIT for at least 3 years.
- ❖ Must be financially up to date with NCS and NIWIIT.
- ❖ Must have attended NCS National Annual Conference/AGM at least twice in the last three years.
- ❖ Must have attended NIWIIT National Conference at least once in the past 3years.
- ❖ Must have attended NCS and NIWIIT's Chapter's Event at least once in the last three years.
- ❖ Must have held an elective/appointed post for at least one term at NCS or NIWIIT National/ Chapter's level

b) Vice President:

- ❖ Must be a Member of NIWIIT for at least 2 years
- ❖ Must be financially up to date with NIWIIT.
- ❖ Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.
- ❖ Must have attended NIWIIT Chapter's Event at least twice in the last three years.
- ❖ Must have held an elective/appointed post for at least one term at National/Chapter's level

c) National Secretary:

- ❖ Must be at least a Full Member of NCS for at least 3 years
- ❖ Must be a professional member of NIWIIT for at least two years
- ❖ Must be financially up to date with NCS and NIWIIT
- ❖ Must have attended NCS and NIWIIT National Annual Conference/AGM at least once in the last three years.
- ❖ Must have attended NIWIIT Chapter's Event at least once in the last three years.
- ❖ Must have held an elective/appointed post for at least one term at NIWIIT's National/Chapter's level

d) Assistant National Secretary:

- ❖ Must be a member of NIWIIT for at least two years
- ❖ Must be financially up to date with NIWIIT
- ❖ Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.
- ❖ Must have attended Chapter's Event at least once in the last three years.
- ❖ Must have held an elective/appointed post for at least one term at NIWIIT's Chapter's level

e) National Public Relations Officer:

- ❖ Must be a full member of NCS for at least 3 years.
- ❖ Must be a professional member of NIWIIT for at least two years
- ❖ Must be a financially paid up member of NCS and NIWIIT.
- ❖ Must have attended NCS and NIWIIT National Annual Conference/AGM at least once in the last three years.
- ❖ Must have attended NIWIIT's Chapter's Event at least twice in the last three years.
- ❖ Must have held an elective/appointed post for at least one term at NIWIIT's National/Chapter's level

e) National Treasurer:

- ❖ Must be at least a Full Member of NCS for at least 3 years
- ❖ Must be a professional member of NIWIIT for at least two years
- ❖ Must be financially up to date with NCS and NIWIIT
- ❖ Must have attended NCS and NIWIIT National Annual Conference/AGM at least once in the last three years.
- ❖ Must have attended NIWIIT's Chapter's Event at least twice in the last three years.
- ❖ Must have held an elective/appointed post for at least one term at NIWIIT Chapter's level

f) National Financial Secretary

- ❖ Must be a member of NIWIIT for at least 2 years
- ❖ Must be financially up to date with NIWIIT
- ❖ Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.
- ❖ Must have attended Chapter's Event at least twice in the last three years.
- ❖ Must have held an elective/appointed post for at least one term at NIWIIT National/ Chapter's level

g) Assistant National Financial Secretary

- ❖ Must be a member of NIWIIT for at least 2 years
- ❖ Must be financially up to date with NIWIIT
- ❖ Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.
- ❖ Must have attended Chapter's Event at least once in the last three years.

h) National Welfare Officer

- ❖ Must be a member of NCS for at least 2 years
- ❖ Must be a member of NIWIIT for at least 2 years
- ❖ Must be financially up to date with NCS and NIWIIT.
- ❖ Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.
- ❖ Must have attended Chapter's Event at least once in the last three years.

i) National Special Duties Officer I

- ❖ Must be a member of NCS for at least 2 years
- ❖ Must be a member of NIWIIT for at least 2 years
- ❖ Must be financially up to date with NCS and NIWIIT.
- ❖ Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.
- ❖ Must have attended Chapter's Event at least once in the last three years.

j) National Special Duties Officer II

- ❖ Must be a female member of NACOSS executive.
- ❖ Must be a student member of NIWIIT for at least 2 years
- ❖ Must be financially up to date with NIWIIT.
- ❖ Must have attended NIWIIT National Annual Conference/AGM at least once in the last three years.

Interested candidates should download, complete and return the attached

nomination form and scan the accompanying documents to niwiitelection@niwit.org.ng on or before **30th of APRIL, 2018**. Hard copies of application form and other documents could also be submitted to the NIWIIT secretariat

Dr Florence Babalola
NIWIIT National President